



## **COURSE SYLLABUS:**

Digital Citizenship

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**Instructor's Name:** Andrew Burklund

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**Academic Assistance time:** 7:30 a.m. Monday-Friday (except Tuesday) or after school by appointment.

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### **Course Description**

This class, formerly known as Computer Applications, is a required course for all Becker High School freshmen. The goal of this course will be to present information about numerous technological areas including: iPads, Web 2.0 applications, Google Docs (Word processing, spreadsheets, and presentations), Movie-Making, Cyber Citizenship, Keynote and Prezi Presentations, Blogs, Wiki's, Skype, Google Earth and Google Maps.

Furthermore, career information may also be covered (time permitting) and will include resume and cover letter writing and interviewing. Speakers from various educational institutions, along with the Armed Services, will give presentations about different educational opportunities available to the students.

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### **Course Prerequisites**

None

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### **Student Learning Objectives/Outcomes**

#### **1. Communication and Collaboration**

Students use digital media and environments to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others. Students:

a. interact, collaborate, and publish with peers, experts, or others employing a variety of digital environments and media.

#### **2. Research and Information Fluency**

Students apply digital tools to gather, evaluate, and use information. Students:

a. locate, organize, analyze, evaluate, synthesize, and ethically use information from a variety of sources and media.

b. evaluate and select information sources and digital tools based on the appropriateness to specific tasks.

#### **3. Digital Citizens**

Students understand human, cultural, and societal issues related to technology and practice legal and ethical behavior. Students:

a. advocate and practice safe, legal, and responsible use of information and technology.

b. exhibit a positive attitude toward using technology that supports collaboration, learning, and productivity.

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## Suggested Course Materials

iPad

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## Course Links

[www.burklund.weebly.com](http://www.burklund.weebly.com)

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## Grading Policy & Scale

BHS Unified Grading Scale

A	100-93%	C	76-73%
A-	92-90%	C-	72-70%
B+	89-87%	D+	69-67%
B	86-83%	D	66-63%
B-	82-80%	D-	62-60%
C+	79-77%	F	59% and below.

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## Course Policy

1. All assignments have due dates--get them in on time. There will be a one-grade deduction for each day any major assignment is late.
2. If you have a reasonable explanation for why you cannot get your assignment in on time, see me.
3. Please be in your assigned seat when the bell rings. If you are not in the room when the bell rings first period, go to the office and get an admit. a. 3 tardies--excused or not = no penalty b. 4th and 5th tardies = 1 hour of detention 6th and following tardies = ISS recommendation
4. Make-up work: You have one day plus the number of days you were absent to make up any work you missed. \*\*Anything that was due while you were gone is due upon your return.
5. Behavior: Respect yourself. Respect other students. Respect school property. Respect the teacher.
6. Major assignments require typing.
7. All missing assignments, regardless of the reason missing, will be entered in the gradebook as a zero until they are handed in and graded.

Make-up exams: See BHS Student Handbook

Late Work Policy: All late work will receive half credit. Major projects will lose one grade level per day.

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Plagiarism: Any and all plagiarized assignments will receive zero credit.

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