

YOUR NAME: _____ Author of Paper: _____

English 10 Paper Checklist

Please fill out this form while reading/editing a paper. Points will be given for thought put towards responses and the amount of constructive criticism provided. As you read through the body paragraphs, check off each item or answer the question. If any of issues are found in the author's final copy, your grade might be impacted.

CHECKLIST

- _____ There are no personal pronouns in the paper (I, me, my, we, you, your, etc)
- _____ Body paragraphs have at least 2 citations per paragraph plus 1 direct quote.
- _____ Citations are done in correct format "Jack said, 'grrr!' and then ran" (12).
- _____ Paper is in size 12 Times New Roman Font.
- _____ Paper has the author's name typed at the top.

QUESTIONS

- 1) What does the author use to catch your attention? If nothing, suggest something for improvement.

- 2) What is the thesis statement for this paper?

- 3) YES or NO The author mentions the book/movie title in italics or underlined.

- 4) List each topic sentence for the body paragraphs of the paper. Does each topic sentence accurately reflect the topic of the paragraph?

- 5) Suggest to the author at least **2 areas** that seem unclear in the paper and a specific way to improve that area (use backside if necessary).